

February 17, 2023

President's Boardroom / ZOOM

## Meeting Notes

PRESENT members	David Morrison (Board Chair), Tom Ulyett, Christine Mahar, Jason Bilsky, Joel Cubley, Lesley Brown, Chris Milner, Pearl Callaghan, Carol Geddes, Mark Wedge, Vera Holmes, Kathleen Van Bibber
Regrets	Judy Gingell, Jennifer Harkes, James Allen
Resource persons (PEC members)	Blake Buckle, Shelagh Rowles, Bronwyn Hancock, Peter Deegan, Trika Macdonald, Gavin Gardiner, John Reid
Chaired by	David Morrison
Recorder	Irina Bogachek, EA University Secretariat

*Required quorum: majority of the members of the Board*

- 
- Call to order at 12:32pm
  - Moment of reflection by John Reid
  - Declaration of Conflict of Interest: Joel Cubley for Collective Agreement discussion (B8)

---

### **B1** Meeting Agenda approval

MOTION: moved by Carol Geddes, seconded by Joel Cubley to approve the meeting agenda with the following changes: approval of the Collective Agreement be added to item B8 and item B12 lead be changed to Shelagh Rowles. CARRIED

---

### **B2** Consent Agenda:

- Approval of minutes from December 9, 2022

MOTION: moved by Mark Wedge, seconded by Christine Mahar to approve Board minutes from December 2, 2022 meeting as presented. CARRIED

---

### **B3** Report from Board Chair (verbal)

Board membership update:

- Reappointment of David Morrison as a public member and Board Chair and Tom Ulyett as a public member.
- Community member vacancy – application deadline is February 17.
- Student member: work in progress by the Student Union.
- Faculty, Employee, and Senate members – elections in March-April, facilitated by the University Secretariat.

---

Board remuneration:

- Half-full day basis going forward to be consistent with legislation. Same approach for meeting prep time.

Recommendation: since most work is done at the committee level, extend committees' meeting time.

Action Item: University Secretariat with Committees' Chairs to determine new meeting schedule with the extended meeting time for committees.

---

*Kathy van Bibber joined at 12:50pm*

---

**B4** Report from President (written)

Additions to the written report:

- Chancellor Selection Committee's proposal on reappointment of James Allen (see B12)
- John Reid is an acting AVP, Indigenous Relations and Partnership
- Honorary Credential Award recipient 2023 was approved by Senate. Name is to be kept confidential until public announcement.

---

**B5** Reports from Senior Executives (written)

**a.** Provost & VP Academic

Discussion of the appointment of Indigenous Governance Program Chair and upcoming public announcement.

**b.** VP Finance & Administration, CFO

No question. Risks in the OAG report will be discussed under B7(b)

---

**B6** Polaris Project:

**a.** Stantec presentation

Presentation of the Building Plan by Stantec group.

Feedback from the most recent engagement sessions was incorporated.

*Stantec disconnected.*

**b.** Internal Update

Brief discussion of the presentation and the Plan. Unanimous support expressed.

**c.** Polaris Project Budget

Polaris Budget and Cashflow presented by Peter Deegan.

Key discussions:

- Funding sources and current status up to date
- Budget increase and plans for raising additional money to match it.
- Tendering – best time and Pros and Cons on moving it too Fall 2023.
- Incorporation of training space for Health Program.  
Inclusion of FNs traditions in training and integration of FNs communities.  
Proposal to YG on adding training facilities for Nursing Program.

**d.** Polaris Project Governance

Revised after FARC meeting with the adjusted completion times for stages 2 and 3 (stage 1 is now complete) and administration responsibilities added.

---

---

Authority delegation for decisions that must be made between Board meetings is being proposed.

MOTION: moved by Tom Ulyett, seconded by Jason Bilsky to approve the Polaris Project Governance document with the OMN added to stages 2 and 3. CARRIED

MOTION: moved by Carol Geddes, seconded by Christine Mahar to amend Polaris Project Board One approval granted on January 21, 2022 so that the project not be restricted to the preliminary location, design and capital budget previously considered by the Board but shall include feasibility of an expanded design to accommodate a potential nursing program. CARRIED

---

**B7** Report from *Finance, Audit & Risk Committee* Chair  
from February 10 meeting

For Information:

- 2022 Annual Governance Report of the Yukon University Employee's Pension Plan: report reviewed by FARC and provided in the meeting package; verbal brief by Jason Bilsky, Pension committee Board member.
- Financial Forecast Update 2022-23 – reviewed by FARC.  
No discussion.

For Decision:

- a.** Yukon University Budget 2023-24  
Revised as suggested by FARC. New this year and going forward, as requested by YG, is the Capital budget presented separately.

Discussed: alignment with the Strategic Plan, capital budget and reserve fund, investment priorities.

MOTION: moved by Christine Mahar, seconded by Mark Wedge to approve the 2023/24 operational budget and 2023/24 capital budget for Yukon University as presented. CARRIED

**b.** OAG Audit Plan 2023-24

Key discussions:

- Risks indicated in the document is a notice to the Finance team on changes to the auditing standards that need to be considered going forward.
- Policy related risks will be addressed through policy revision that is in progress and creation of necessary policies/regulations (e.g., Cybersecurity Policy)
- Accountability Framework as a performance audit tool.
- Audit time will be adjusted to have the results approved by the Board before July.

MOTION: moved by Jason Bilsky, seconded by Joel Cubley to approve the Annual Audit Plan for the year ending March 31, 2023. CARRIED

---

**B8** Report from *Human Resources Committee* Chair  
from February 17 meeting

For Information:

- HR Dashboard – discussed at HRC; coming to the Board in June.
  - Board training opportunities – draft discussed at HRC; coming to the Board in June.
-

---

For Decision:

- a. Collective Agreement - *in-camera*

MOTION: moved by David Morrison, seconded by Carol Geddes to move into in-camera discussion without Board members who are bargaining unit employees. CARRIED

In-camera discussion of the Collective Agreement as ratified by YUEU members on February 15.

MOTION: moved by Tom Ulyett, seconded by Carol Geddes to ratify the proposed Collective Agreement between the Public Service Alliance of Canada and the Yukon University effective July 1, 2022 and ending June 30, 2024. CARRIED

MOTION: moved by Lesley Brown, seconded by Mark Wedge to move out of in-camera. CARRIED

Action Item: administration to do a presentation on the academic ranking system as provided in the new Collective Agreement (as suggested by HR committee)

*Pearl Callaghan left at 3:15pm*

---

**B9** Report from *Governance Committee Chair*  
from February 10 meeting

For Information :

- University Secretariat: intro and planning for 2023-24 – presented to the committee for information.
- Polaris Project Governance – reviewed by the committee; under item B6(d) for approval by the Board.

For Decision:

- a. Authority delegation: chair establishment (Act, s.22(2)(l))

No objections/discussion.

MOTION: moved by Joel Cubley, seconded by Tom Ulyett that  
(a) pursuant to section 22(2)(j) of the Act, the Board of Governors delegates the authority to establish the proposed NVD Research Chair in Northern Governance under s.22(2)(l) of the Act to the President.  
(b) pursuant to section 22(2)(j) of the Act, the Board of Governors delegates the authority to establish academic or research chairs under s.22(2)(l) of the Act to the President. CARRIED

- b. Policy Revision: BOG 5.0 Code of Conduct and BOG 6.0 Board Governance

No objections/discussion.

MOTION: moved by Mark Wedge, seconded by Carol Geddes to approve the revised policies BOG 5.0 Code of Conduct and BOG 6.0 Board Governance. CARRIED

---

**B10** Report from *Indigenous Advisory Circle Chair*  
from February 10 meeting

For Information:

---

- 
- Polaris project presentation by Stantec and IAC discussion
  - Additional meeting for IAC will be scheduled before June for the Circle to discuss its role and operations.
- 

**B11** Report from *Student Union*  
No report.

*Lesley Brown left at 3:50pm*

---

**B12** Chancellor reappointment

Chancellor Selection Committee convened on February 15 made a recommendation to the Board on Chancellor's reappointment.

Should the Board approve the reappointment, this will be James' second and last term as "a person may not hold the office of chancellor for more than two consecutive terms of office" (Act, s. 8(4)).

MOTION: moved by Mark Wedge, seconded by Jason Bilsky to approve reappointment of James Allen as Chancellor pursuant to s.4.5 of BOG 21.1 effective from September 23, 2022 to September 22, 2024. CARRIED

---

**B13** Future agenda items - no requests.  
Action Items Update provided in the package.

---

**B14** Adjournment  
MOTION: moved by David Morrison to adjourn the meeting at 4:08pm. CARRIED

Next meeting – June 9, 2023

---